شركة الحكمة لمقاولات البناء (ذ.م.م.)
AL HIKMA BLDG. CONT. (L.L.C.)

Incident Report Resubmit Corrective Actions

Project Name:	**Harrow School Dubai**
Submittal No:	**AH-D352-DT-200**
Submittal Type:	**Document Submittal**
Date:	**26/03/2026**

Sr. No	Comments	Corrective Actions
1	Action Table	Added to the Report
2	TBT Meeting	As per the plan inductions, toolbox talks conducted.
3	Emergency contact numbers	Displayed at prominent locations across the site
4	Emergency evacuation routes	Clearly marked, unobstructed, and signage provided. Plan attached
5	Firefighting and first aid stations	Installed, labelled, regularly inspected, and maintained
6	Ensure use of banksman during reversing of buses or large vehicles	Banksman Provided

Prepared By:		Approved By:	
Name	Sarath Sidharthan	Name	Mr. Maneksha P
Position	HSE Officer	Position	Construction Manager
Signature		Signature	
Date	26/03/2026	Date	26/03/2026

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ACCIDENT / INCIDENT REPORT

DATE:18/11/2025		**REPORT #**	HBC/HSE/AIR-001
Date of Incident: 29 Oct 2025 **Time of Incident: 16:00 PM** **Project Name: Harrow School Dubai** **Location within Site: Car Parking Area** **Type of Activity: Staff car for Sub Contractor (DPC)** **Reported By: Sarath Sidharthan**		**Project: Harrow School Dubai** **Client: Taaleem** **Consultant: Al Hashemi** **Main Contractor: Al Hikma Building Contactor LLC**	

Description of Incident

At approximately 04:00 PM, a collision occurred between two vehicles within the designated parking area as both drivers were maneuvering their respective vehicles. The impact resulted in minor damages to both vehicles, with no injuries reported at the scene. All parties involved remained cooperative, and the area was secured to prevent further disruption. The incident was promptly documented and reported to Dubai Police through the official accident reporting application for necessary action and record-keeping.

Property & Persons Involved

Names/ID Numbers: Driver 1– Azmat Ali Kahan
Driver 2 – Khaled Mohammad Salah
Vehicles Involved: B Ajman 82730 & X Dubai 24430
Injuries: No personal injuries reported
Damage: Minor damage observed on both vehicles

Immediate Corrective action

- Both vehicles were safely moved to a secure location within the parking area to prevent any further obstruction or secondary incidents.
- Hazard lights were activated, and the surrounding area was checked to ensure no additional risks were present.
- All involved parties exchanged essential information and remained on-site as required.
- The incident was immediately reported to Dubai Police using the official accident reporting application to initiate proper documentation and guidance.
- Site personnel monitored the area to ensure normal traffic flow and to prevent recurrence.

Root Cause Summary

Inadequate situational awareness by both drivers while maneuvering in a confined parking area.
Limited visibility due to closely parked vehicles, restricting the drivers' ability to clearly assess the surroundings.
Simultaneous vehicle movement, resulting in misjudgment of distance and available clearance.

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Insufficient speed control during maneuvering, reducing the drivers' ability to react and stop in time.
Failure to perform proper visual checks (mirrors and blind spots) before proceeding with movement.
Environmental constraints, including tight turning space and high vehicle density, increasing the likelihood of contact.
Human error as the primary factor, where reduced vigilance and lack of full confirmation of a clear path contributed directly to the collision.

Corrective and Preventive Actions (CAPA)

- Relocated both vehicles to a safe area within the parking zone to avoid additional hazards or traffic obstruction.
- Activated hazard lights and ensured the surroundings were checked for any remaining risks.
- Documented the incident and immediately reported it to Dubai Police using the official accident reporting application.
- Ensured both drivers exchanged required information and remained cooperative throughout the process.
- Site personnel monitored the area to maintain smooth traffic flow and prevent secondary incidents.
- Reinforce safe maneuvering practices through driver awareness reminders, emphasizing low-speed control and thorough visual checks (mirrors and blind spots).
- Install additional signage in the parking area indicating reduced speed limits and caution during maneuvering.
- Toolbox Talks will be conducted for all drivers regarding safe parking and maneuvering protocols.
- Encourage use of vehicle safety systems (reverse sensors, cameras) and ensure drivers utilize them consistently.

CORRECTIVE AND PREVENTIVE ACTION TABLE

No	Corrective / Preventive Action	Responsibility	Target Date	Status
1	Move vehicles to safe location and secure area after incident	Site Team	Immediate	Completed
2	Report incident to Dubai Police through accident reporting application	Vehicle Owner	Immediate	Completed
3	Conduct safety briefing for all drivers regarding safe parking and maneuvering	HSE Department	Within 1 week	Completed
4	Reinforce low speed limit within parking and maneuvering areas	Site Management	Immediate	Implemented
5	Install additional safety signage for speed control and caution	Site Management	Within 1 week	Completed
6	Ensure use of **banksman during reversing of buses or large vehicles**	Transport Supervisor	Immediate	Implemented
7	Conduct toolbox talk on vehicle movement safety and blind spot awareness	HSE Department	Within 1 week	Completed
8	Encourage drivers to use reverse cameras and sensors where available	Drivers	Ongoing	Monitoring

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Witness Statements

Name: Mr. Ben Thomas,
Position: HSE Engineer,
Client : Taaleem Management L.L.C
19/11/2025

While speaking on the phone near the entrance to the main offices, I observed a sub-contractor transport bus reversing in the site car park without a banksman. The driver reversed approximately six metres and, before I had time to intervene, the bus struck the front end of a parked car, causing clear and significant damage.

The bus driver exited his vehicle, inspected the rear of the bus and the damaged car, and remained on site. I instructed a colleague to notify the owner of the affected vehicle immediately.

I am submitting this statement as an accurate account of what I witnessed.

Signature: BThomas

Sign-off

HSE Engineer/Officer: **PM/PE:**

HBC-AIR-PR-13-FRM-0

Attachments (Photos)

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Tool Box Attendance Sheet

HBC-HSE-FM-005

Project: Harrow School - D 352
Location: Al Barsha,Dubai
Date: 26-Nov-25
Time: 06:30 AM
Shift: Day ☐ Night ☐

Topic: .....

A. Topics and Picture are Attached
B. .....
C. .....
D. .....
E. .....

Include Description of Topics Discussed, Picture of the talk

Sl No	Name	Company	Designation	Signature
1	Syed Nasir abbas	Syed Qaisar	Crane operator	
2	Syed hasnain	"	"	
3	Nur alam	Rigger DPC	Rigger	
4	Neil Amstead	Johnson Arabia	Crane operator	
5	Ali Asif	Al Buraimi	"	
6	Alagusundaram	Johnson Arabia	"	
7	Sathish	HBC	Crane Operator	
8	Iqbal Singh	Johnson Arabia	"	
9	Tadur Reginald	"	"	
10	Rajpal Singh	Al Buraimi	"	
11	Subhash	HBC		
12	Ramesh	HBC	Rigger	
13	Srinu Ramavath	HBC	"	
14	Ghulam Qadir	D.P.C	"	
15	Kalil	"	"	
16	Abbas	"	"	
17	Anirudh Shah	"	"	
18	Umapati	"	"	
19	Irfan	Syed Qaisa	"	
20	Ravi Palli	B.C.C	"	

Conducted By :

Safety Representative:
Name:
Signature:
Organized in Language:

Safety Officers
Sarath & Rana Afaq
Hindi & English

Project Manager
Name: Mr.Suresh Kumar CS
Signature:

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